

Volunteer Registration form privacy notice

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1)INTRODUCTION

This privacy notice provides you with details of how we collect and process your personal data through the following registration form and for the purposes you fill in such a registration form. It applies on our Volunteer Registration Form (<https://airtable.com/shr9ck1pCY4yYRdqY>).

eduACT Non-Profit Association is the data controller and we are responsible for your personal data.

Contact Details

Our full details are:

Full name of legal entity: eduACT Non-Profit Association

Email address: **info@eduact.org**

Postal address: Tsimiski str 136, Thessaloniki

Telephone numbers: +30 2311 286 369, +30 6984 332342

2)DATA WE COLLECT ABOUT YOU

Personal data means any information capable of identifying an individual. It does not include anonymized data.

We process the following categories of personal data that you provide in on our Volunteer Registration Form:

- a) Your name, date of birth, Country you live in, email address and mobile number. We need that information in order to register you as one of our volunteers, to check that you are an adult, where do you come from and how to communicate with you for your participation and assignments.

- b) Your t-shirt size, so that we can order and deliver to you our official team T-shirts, that you 'll be wearing during your participation to our events.
- c) Your expertise skills, volunteering experience and your English or other language proficiency, so that we can assess which role we could assign you with
- d) Your affiliations with any of the teams participating in our events, in order to exclude conflicts of interest, if, for example, you wish to volunteer as a referee.
- e) If you have any special diet, so that we arrange for your meals accordingly. (Please do not provide us with any further details or justification for your diet, that could be sensitive medical info of yours).
- f) Your communication data (name, email, phone) so that we can inform you on future events that might interest you.

Sensitive Data

We do not collect any Sensitive Data about you. Sensitive data refers to data that includes details about your race or ethnicity, religious or philosophical beliefs, sex life, sexual orientation, political opinions, trade union membership, information about your health and genetic and biometric data. You should not provide us with any of the above type of data.

Criminal Convictions and offences

We do not collect information on criminal convictions or offences.

But please note that, if you have been involved as a perpetrator of any juvenile offense, you are not allowed to apply to be our volunteer. This means that, in order to register you as our volunteer or to participate in any of our events, you should unambiguously state that you have not been involved in such crimes. We ask for such a statement in order to ensure that any children that takes part in our activities is absolutely safe. In case your statement is proven to be false, you may face prosecution under Greek criminal law (n. 1599/1986), for making a false statement.

3) WHY IS OUR PROCESSING LEGAL

Please note that: if you are selected to be among our volunteers, we will register you in our Register of Volunteers and use the above information also in the course of the events you will participate in. In such a case, you will need to sign a mini contract of cooperation with us as a volunteer, in which you will be asked for any supplementary details needed for the performance of the contract. You will previously have an extra notice on time.

Our lawful ground for the collection and for the above further processing is the performance of a contract of Volunteering between you and us and/or taking steps at your request to enter into such a contract with us. If you don't provide us with the requested data, we will not be able to enter into such a contract with you, as they are necessary for its performance.

Our lawful ground for the storage of your communication data is our legitimate interest to include you in our newsletter list so that we can inform you on future events that might interest you. You are entitled to object to the retention of your communication data by filling in the **appropriate form field** or by unsubscribing from our newsletter by clicking the button "unsubscribe" that you can find on the bottom of each email you 'll receive from us.

4) USES OF YOUR DATA

We will only use your personal data for a purpose it was collected for or a reasonably compatible purpose if necessary. In case we need to use your details for an unrelated new purpose we will let you know and explain the legal grounds for processing.

We do not carry out automated decision making or any type of automated profiling.

5) PHOTO AND VIDEO IMAGES

Before you apply to be one of our volunteers, you must be aware that the events you will be taking part in as a volunteer of eduACT are public and usually covered by ways of media promotion (TV, radio, video recording, photo shooting, etc.). Inevitably, photos or videos of you, may be recorded

during those events, and published in newspapers or magazines, or transmitted through TV Channels, or social media (e.g. Facebook, Flickr, You Tube), or web pages of eduACT, LEGO Group and other affiliated companies. Any processing of photos or video footage that takes place on our behalf, may be published, if the images are distant, or do not reflect their faces, or have been previously processed appropriately for anonymization (e.g. blurring). Any processing of photos or video footage that takes place on our behalf is regulated by data processing contracts with every third party (e.g. photographers, service providers etc.) that provides us any relevant services.

We process this type of data, for our legitimate interest to promote our non-profit work, events and activity.

You are entitled to object to the collection/storing/publication of your images (photo or/and video footage), on grounds relating to your particular situation, at any time, but you should be aware that your objection may be satisfied only by excluding you of any activities that involve photo shooting or video recording.

If you wish to object please fill in the appropriate form field.

If you don't fill it and decide on a later time that you wish to object, it may require that you notify us on your objection within a due timeframe before the processing, so that we can make appropriate arrangements to exclude you from the processing.

6) DISCLOSURES OF YOUR PERSONAL DATA

We may have to share some of your personal data (name and/or communication details and/or photo images) with others, only if it is necessary in order to provide us their services, or because there is a legal or contractual requirement). Those parties are set out below:

- Service providers who provide IT and system administration services.
- Professional advisers including lawyers, auditors and insurers
- Government bodies that require us to report processing activities.
- Companies who provide us with event organization services
- Parents, children and others, participating in the activities or events.

We require all third parties to whom we transfer your data to respect the security of your personal data and to treat it in accordance with the law. We only allow such third parties to process your personal data for specified purposes and in accordance with our instructions and the binding contract they sign.

7) INTERNATIONAL TRANSFERS

We are subject to the provisions of the General Data Protection Regulations that protect your personal data. We use some providers that are located outside the EEA, for example we use the service Google G-Suite, that provides us with multiple cloud services. Where we transfer your data to third parties outside of the EEA, we will ensure that certain safeguards are in place to ensure an equivalent degree of protection for your personal data as the one that the GDPR provides. As such:

- If we use US-based providers that are part of EU-US Privacy Shield (e.g. Google), we may transfer data to them, as they have equivalent safeguards in place; or
- Where we use certain service providers who are established outside of the EEA, we may use specific contracts or codes of conduct or certification mechanisms approved by the European Commission which give personal data the same protection it has in Europe.

If none of the above safeguards is available, we may request your explicit consent to the specific

transfer. You will have the right to withdraw this consent at any time.

8) DATA SECURITY

We have put in place security measures to prevent your personal data from being accidentally lost, used, altered, disclosed, or accessed without authorization. We also allow access to your personal data only to those employees and partners who have a business need to know such data. They will only process your personal data on our instructions, and they must keep it confidential.

9) DATA RETENTION

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

If you are selected to be among our volunteers, we will retain your communication data for 2 years after the ending of your last participation in our events, so that we can inform you on future events you might be interested in.

If you are not selected, we will retain your data for 6 months after their collection, so that we can stay in touch with you for future events you might be interesting in volunteering.

10) YOUR LEGAL RIGHTS

Under data protection laws you have rights in relation to your personal data that include:

- the right to request access to your data,
- the right to request correction of your data,
- the right to request erasure of your data,
- the right to request restriction of the processing,
- the right to request to object to the processing, (where we process it on the basis of our legitimate interests)
- the right to request to portability of any data processed by automated means and
- (where the lawful ground of processing is consent) the right to request to withdraw consent.

If you wish to exercise any of the rights set out above, please email us at info@eduact.org. We may need to verify your identity by means of formal identification documents before replying to your request.

If you are not happy with any aspect of how we collect and use your data, you have the right to complain to the Hellenic Data Protection Authority, (www.dpa.gr). We should be grateful if you would contact us first if you do have a complaint so that we can try to resolve it for you.